



Policy Manual – Schools

S.22 – Copyright – Fair Dealings

The mission of Catholic Education in Hamilton-Wentworth, in union with our Bishop, is to enable all learners to realize the fullness of humanity of which Our Lord Jesus Christ is the model.

POLICY STATEMENT

It is the policy of the Hamilton-Wentworth Catholic District School Board to comply with the *Fair Dealing Guidelines* as developed by the Council of Ministers of Education Canada (CMEC) Copyright Consortium **this policy applies to all staff and students of the board.**

To achieve this policy, the following apply:

- 1. The Board will communicate the *Fair Dealing Guidelines* to all school locations on an annual basis in order to ensure that all staff understand the obligations of the school board in accordance with the *Copyright Modernization Act*;**
- 2. All new teaching staff will receive the Fair Dealing Guidelines and Copyright Matters! as part of the new teacher induction program; and,**
- 3. The Fair Dealing Guidelines and consumables posters will be posted near all school photocopiers, scanners, print stations and other devices used to reproduce copyright-protected materials.**

Purpose

The fair dealing provision in the *Copyright Act* permits use of a copyright-protected work without permission from the copyright owner or the payment of copyright royalties. **The purpose of this policy is to ensure compliance with the *Fair Dealing Guidelines* as developed by the Council of Ministers of Education Canada (CMEC) Copyright Consortium.**

Responsibility:

Superintendent: Teaching, Learning in the 21st Century and Manager of Library Services

Regulations:

[Bill C-11: Copyright Modernization Act](#)

[Copyright Matters, CMEC](#)

[Fair Dealing Guidelines](#) -Council of Ministers of Education Canada (CMEC) Copyright Consortium 2012; Copyright Modernization Act 2012

[PPM 157: Use of Copyright-Protected Works for Education](#)

Related Policies:

[Internet – Acceptable Use Policy for Schools](#)

S.22 Copyright – Fair Dealing Procedures

Related Board Committee: Committee of the Whole

Policy Review Date:

BM Original Policy Approved 18 December 2012

Revisions: 20 June 2017, 01 February 2022

To be reviewed every **five** years.